

# Minutes

## Sandy Bay Infant School Association

### Meeting Minutes

Date/Time: 19 June 2025

Venue: Sandy Bay Infant School

Chairperson: Alice Thorp

Secretary: Louisa Shadforth

Attendees: Kate Foster, Stuart Thickett, Tink Hudson, Emily Roberts, Alice Thorp, Louisa Shadforth, Fiona Webb, Sylvia Patton.

Agenda	Presenter
Present and apologies	Chair
Quorum noted (minimum 6 attendees required).	
Apologies from: Neil Luddington, Esta Hages, Katie Duffy, Amanda Jackson, Mel	
Conflict of interest declarations	All
No conflicts were noted by the Committee.	
Minutes from the previous meeting (8 May 2025)	Chair/All
Minutes were accepted by the Committee.	
Correspondence In/Out	Chair
No correspondence in or out.	
Principal's Introduction	Principal
The Principal provided a verbal introduction to the Committee.	
Business / Actions arising from the previous meeting	Chair/All
General items	Committee
- Treasurer's Report:	
o Election day bake sale raised over \$900	
o A \$430 deposit in the account was from the Department of State Growth.	
o Reimbursements to former chair, Jane Ormant have been issued at \$1100	
o Deposit has been made for the Quiz-master.	
o Louisa reimbursed for new playground toys.	
o Soccer medals have been ordered.	
- Principal report:	
o Full report located in Teams.	
o Community of Schools outlined. Similar to the collective that exists in the local area. New principal-level position to manage the area.	

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- Will be checking to see if security systems can be installed around the school following the long weekend break-in.
  - New teachers and long service leave announcements. Social worker allocated to SBIS.
  - Survey regarding sharing learning with parents and carers.
  - Play and eating trial results to be presented later.
- Fundraising survey: 20 replies. General consensus is respondent community is happy with the current fundraising activity at the school.
    - Some ideas for further fundraising include: Scholastic Book Fair, Footy Colours Day and Pizza Lunch.
    - Quiz night will be separate from the raffle this year. Past events were thought to be too busy for committee members with both efforts. Raffle pushed to Christmastime.
- New Election Bake Sale:
    - Communications to community
    - Table cloths donated.
    - New brown paper bags and stickers needed
    - Kids make a new sign for the mid-term-break stall.
- Quiz:
    - A sub-committee to be formed via Wassap
    - Letter for donations: Alcohol and food donations will be requested for SBIS events generally.
    - Liquor license required

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Any other business

Chair

- Discussion of potential 'historical references' added to the school's appearance, including archive images of SBIS and possibly a logo update in the future..

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Close

Chair

The meeting closed at 8:20pm

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Date of next meeting

Chair

Thursday July 24, 7pm

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## Action Items

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### Quiz night

- Liquor license Lou
- Donations All
- Booking platform researched and presented at next meeting
- Subcommittee formed and Wassap group circulated

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### Election Day Cake Stall

- Communication of event circulated to community Emily/All
- Committee members to discuss internally who will be at the stall on Election day and who can attend prior to set-up the stall.

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### Fundraising

- A new proposal/survey with 5-10 ideas for potential investments sent to the Louisa/Alice school community. Ideas will be drawn up and presented to the association in future meetings.

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### Tea towels

- Final portraits collected and sent off. Esta
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